

BOYERTOWN AREA SCHOOL DISTRICT Boyertown, Pennsylvania 19512

SECONDARY APPLICATION TO BE ABSENT FROM SCHOOL FOR AN EDUCATIONAL TRIP OR TOUR DURING COVID-19

We are kindly asking that you please provide your travel destination (city, state, country, etc.) information during COVID-19. We require that you follow the PA DoH Order /Guidelines in effect at the time of your return to PA. Please visit the PA Department of Health's Information for Travelers Web page for the latest Information.

TRIP DESTINATION: (city, state, or country, etc.)

Parents: Please complete the following information and submit to your building principal at least 2 days in advance of any planned educational trip. Please complete this form for each school age child involved in the trip. Thank you.

To be completed by parent:

Student's Name Birth Date

Grade/Section Phone No. (home) (work)

Requested Dates of Absence

Nature and Reason for Absence

Educational Benefits to be Derived

I certify the above information to be correct and understand the Boyertown Area School District Excused Absence Agreement.

Date of Application

Signature of Parent/Guardian

To be completed by student:

BOYERTOWN EXCUSED ABSENCE AGREEMENT

I have seen all of my major teachers and have received the work required in each of my courses. I understand that all of this work must be handed in to my teachers at the date specified following my return to school. Work not handed in will have a negative effect on grades.

Dates of Absence Student Signature

Makeup work including tests must be completed by (No later than 3 school days after returning to school)

Teachers:

Table with 7 columns: Subject, Comment, Initials*, Subject, Comment, Initials*. Rows include Language Arts, Math, Social Studies, Science.

*Teachers initial indicate that they are aware of the requests and have provided assignments. Teachers should speak personally with the principal if they have concerns regarding this request.

FOR OFFICE USE ONLY

Student #

Date Application Received

Number of Student Absences to Date

Excused

Approved

Comments:

Unexcused

Disapproved

Tardiness

Ed. Trip

Date

Signature of Principal